



# SUMMIT ASSOCIATION OF REALTORS®

352 LAKE DILLON DR | PO BOX 2397  
DILLON, CO 80435  
970.468.8700

## 2018 New Office/Branch Application Form

Please read the applications carefully and complete all applicable sections.

**Please include the following:**

- ✓ **Application Form**
- ✓ **MLS Application Fee** - One-time Application Fee of \$600.00, payable to Summit MLS, Inc.
- ✓ **SAR Application Fee** - One-time Application Fee of \$600.00, payable to Summit Association of REALTORS® (if applicable)

### Personal Information:

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_

Nickname (DBA): \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Physical Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Website: \_\_\_\_\_

Real Estate License #: \_\_\_\_\_ Expiration: \_\_\_\_\_

Licensed/Certified Appraiser:  Yes  No

Appraisal License #: \_\_\_\_\_ Expiration: \_\_\_\_\_

### New Office/Branch Information:

Office Name: \_\_\_\_\_

Office Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Office Physical Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

\_\_\_\_\_  
Employing Broker's Signature

\_\_\_\_\_  
Employing Broker's Name

\_\_\_\_\_  
Date Signed

**Welcome and do not hesitate to contact us with any questions!**

**Please return this application to Mikel Traweek, Membership Director at  
Mikel@SARSummit.com or at the Summit Association of REALTORS® Offices.**





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## 2018 New Office/Branch Application Form

### Fee Schedule, Exhibit A

#### Application Fees:

- New Office/Branch MLS Application Fee - \$600.00, payable to Summit MLS, Inc.**  
**New Office/Branch SAR Application Fee - \$600.00, payable to Summit Association of REALTORS®**  
*(if applicable, MLS Only will not pay this fee)*

**NOTE:** The Application Fee's are "One Time" as long as you remain a member of the Summit Association of REALTORS® and/or Summit MLS, Inc.

#### Application Fee Payments:

##### I would like to Pay my \$600.00 MLS Application Fee:

- By Check, payable to Summit MLS, Inc. Check # \_\_\_\_\_  
 By Credit Card - Please fill out attached CC Auth Form

##### I would like to Pay my \$600.00 SAR Application Fee:

- By Check, payable to Summit Association of REALTORS® Check # \_\_\_\_\_  
 By Credit Card - Please fill out attached CC Auth Form





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## 2018 New Office/Branch Application Form

### Full Fee Schedule *All fees subject to change*

#### SAR Fees:

SAR Application Fee - Employing Broker or Per Agent	\$1,000.00
New Office or Branch Application Fee -	\$600.00

#### Other Membership Fees:

Office Transfer to Established Office in System	\$50.00
Supra Set Up Fee - Paid through Supra	\$60.00
Supra Monthly Fee - Paid through Supra	\$15.49

#### MLS (Multiple Listing Service) Fees:

MLS Application Fee - Employing Broker or Per Agent	\$1,000.00
New Office or Branch Application Fee -	\$600.00
Monthly MLS Access Fee per Agent	\$50.00
Annual Renewal Fee - Per Agent (MLS Only Members)	\$360.00
SkiMLS App	\$0.00
RETS Setup Fee	\$350.00
RETS Annual Renewal Fee	\$175.00
RETS Security Testing Required Fee	\$600.00
RETS Office/Broker Only Annual Fee	\$75.00
Virtual Office Website One Time Setup Fee	\$2,000.00
Virtual Office Website Test of Site by Clarity	\$1,800.00
Virtual Office Website Yearly Fee	\$500.00

*For more information on RETS, please contact MLS Director Kristi Gifford at 970.468.8700 or KGifford@SARSummit.com*

#### Affiliate Membership Fees:

Members other than REALTORS® with no MLS Access Given

Annual Member Office Dues - 5+ Employees	\$300.00
Annual Member Office Dues - 4 or Less Employees	\$200.00

#### Room Rentals:

Board Room - 1/2 Day or Less	\$50.00
Board Room - Full Day	\$100.00
Class Room - 1/2 Day or Less	\$50.00
Class Room - Full Day	\$100.00

#### Websites:

Colorado Association of REALTORS®	<a href="http://www.coloradoREALTORS.com">www.coloradoREALTORS.com</a>
National Association of REALTORS®	<a href="http://www.nar.realtor.org">www.nar.realtor.org</a>
Colorado Real Estate Commission	<a href="http://www.dora.state.us/real-estate">www.dora.state.us/real-estate</a>
Supra	<a href="http://www.supraekey.com">www.supraekey.com</a>





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## 2018 New Office/Branch Application Form

### Credit Card Authorization Form

Name as it appears on the Credit Card: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Credit Card Type:  Amex  Discover  Master Card  Visa

Credit Card # : \_\_\_\_\_

Expiration Date: \_\_\_\_\_

**I AUTHORIZE Summit Association of REALTORS® to charge my American Express, Discover, Master Card or Visa for the following selected charges:**

**MLS New Office/Branch Application Fee \$600.00**

**Total Due \$ \_\_\_\_\_**

**Seperate Transaction:**

**SAR New Office/Branch Application Fee \$600.00**

**Total Due \$ \_\_\_\_\_**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date Signed**

**Once Payments are run, this form is destroyed for your protection.**

