



MLS Board Meeting Minutes

JANUARY 10, 2019
SAR OFFICES

1. **Call to Order-** Meeting was called to order at 8:32AM by Tom Kozlowski
2. **Roll Call & Confirmation of Quorum-** Quorum is present.
3. **Public Comment Period-** NA
4. **SAR Snapshot Review**
5. **Consent Agenda-** A MOTION was made, seconded and approved to the Consent Agenda as presented.
 - December 2018 Minutes
 - New Members
 - Membership Policy Compliance
6. **Committee Reporting-**
 - A. **President's Report-** The President mentioned there is still space for 2 Board members to go to the Clarity Conference. It was agreed Isabel and Chantal will attend the Conference on behalf of the MLS. The President polled the attendees regarding the date and times for future meetings. There was a MOTION and Second to move the MLS Board meetings to the third (3rd) Monday of the month to allow added time for financials to come and be reviewed. The Motion Passed.
 - B. **SAR President's Report-** No report
 - C. **Executive Director's Report-** The Executive Director invited the MLS Board to participate in the Leadership orientation on January 17th at the SAR Board Meeting. The Executive Director also notified the Board that the County Assessor's office is requesting that the application fee be waived for the new County Assessor, which is an elected position. The Board voted to waive the MLS application fee for the new assessor but debated whether there is a need for the MLS to receive County records any longer given Matrix 360 will have comprehensive records. The SAR Board will discuss and present at the next meeting.
7. **November 2018 Financials-** ED reviewed the November financials with the Board. Due to the December financials being the year end financials, they will not be ready until the February Board meeting. The Board reviewed and approved the November 2018 financials. Elbert Bivins, of Bivins and Bunyak, was on the call to discuss the MLS' 2018 tax implications and tax implication under the new tax reform laws. He presented a sheet showing that due to the MLS paying

Board Members:

Kevin Broadrick
Tom Kozlowski
Frank Hofmeister
Chantal Wener

Committee Members:

Andrew Biggin

Staff Present:

Sarah Thorsteinson
Kristi Gifford

Minutes taken by:

Sarah Thorsteinson

Members Absent:

Spencer Thomas
Isabel Rawson
Jim Schlegel
Tom Coolidge
Mike Krueger
Eric Degerberg

Guests:

Elbert Bivins, CPA

estimated taxes, the MLS will receive a \$6,827.00 refund for 2018 taxes. The total tax liability will be \$13,901. Going forward for 2019 tax planning, all income will be taxed at 25% and the MLS should plan to pay that amount on any income at the end of the year. There was a MOTION and Second to APPROVE the November Financials. The Motion passed.

8. BUSINESS MEETING

Old Business

A. Contracts Update

The Executive Director updated the Board on the status of several contracts with Corelogic on Box MLS, Realist, Matrix 360, Trestle Defender, and MLS Touch. Frasca has weighed in on all of the contracts and they should be signed by the end of January. The Supra contract is still in their legal review and the ED will update the Board once we receive information.

B. Review of Strategic Plan Strategies

The Board reviewed the staff recommendations for strategies to implement the Strategic Plan. There were a few changes to MLS Objective 3: to enhance security measures to add language to protect SAR/MLS internal administrative software systems.

New Business

A. Statistic Listings

Kristi noted that statistical listings have been an issue. Often brokers enter months after sale and request MLS Director to clean the history to match the listing agreement/contracts. It was suggested that a time requirement be implemented for statistical listings, or putting a notice to the members that if it is past the 24 hour input rule, they are in violation of MLS Policy. There is concern that these stats are messing up stats when put in months later. The board agreed that statistical listings should also be subject to the 24 hour fine policy.

B. Primary Photograph

The current rule on photos requires one photo be added to the listing but it does not direct that the primary photo be property centric. There have been a few potential violations with primary photos of HOA property, but not the actual property. There was a MOTION and Second to require that the primary photo in the listing be property centric. The MOTION was APPROVED.

9. **Open Floor Items-** There were no open floor items.

10. **Review of Action Items for February meeting**

11. **Meeting adjourned-** 11:00 am.