

 **Location:** SAR 352 Lake Dillon Drive  
 **Date:** February 20, 2020  
 **Time:** 8:30-10:30 AM

## SAR Board of Directors Meeting Agenda

*As the leading advocate of our unique local real estate industry, SAR provides its REALTOR® members with the education and technology that enables them to conduct business competently and professionally. SAR promotes and enforces ethical standards, encourages real property ownership and improves the quality of life in our community.*

---

- I. Call to Order** Dana Cottrell, President
  - II. Roll Call and Confirmation of Quorum ( 6)** Sarah Thorsteinson, Executive Director
  - III. Public Comment Period**
  - IV. SAR Snapshot Review** Sarah Thorsteinson
  - V. Consent Agenda** Dana Cottrell
    - 1. January Minutes
    - 2. Committee Reports
    - 3. New Members
    - 4. Membership Policy Compliance
  - VI. Financials Review** Sarah Thorsteinson/ Lindsay Gremmer, CPA

The 2019 year-end and January 2020 financials will be reviewed.
- 

- VII. Old Business** Dana Cottrell
  - A. Staffing Discussion** Dana Cottrell

The Board will discuss a proposal by the Executive Committee to change the job description for the new part time position from Association Coordinator to Broker Services Manager and update the hours from 20 hours a week to 25 hours initially. After a temporary probation period, the hours would increase to 30 hours a week. The increased hours would be allocated to MLS training and bringing back computer labs for REALTOR members.

**B. ListServe Change recommendations** Dana Cottrell

Discussion of options to address list serve issues, including removing some listserves and adding additional ones to narrow the focus of what can be put on a listserve email.

---

**VIII. New Business** Dana Cottrell

**C. President's Report** Dana Cottrell

**D. MLS President's Report** Spencer Thomas

**E. Executive Director's Report** Sarah Thorsteinson

**F. Action Items from January Meeting** Sarah Thorsteinson

1. SAR Position on Fiester Preserve; Letter to SDN & County Commissioners
2. Listserve recommendations

**G. Education Committee Proposal for Non-Profit Showcase**

The Committee will propose replacing a spring professional development speaker with a Summit County Non-Profit Showcase that will be open to the public. The cost is expected to be similar but will serve as SAR promoting local non-profits to the public and our members. This will meet core standards.

**H. 2020 Membership Survey Topics** Dana Cottrell

Review of topics for the 2020 Membership survey and enticements to get members to take the survey.

---

**IX. Director Talking Points for February** Dana Cottrell

The Board will choose two talking points to discuss with members during the next Month.

**X. Adjournment**